



Environmental Plan

Effective Date: 5th September 2024

1. Introduction

Jeenie Solutions is committed to minimizing its environmental impact and promoting sustainability. This Environmental Plan outlines our strategy and actions to achieve our environmental objectives, enhance resource efficiency, and contribute to environmental protection.

Our office at the Hawk Creative Business Park is designed with sustainability at its core. The building incorporates biomass heating, rainwater harvesting, and passive cooling systems, significantly reducing our energy consumption and carbon emissions. These features align with our goals to conserve energy and reduce our environmental footprint.

2. Environmental Objectives

Our key environmental objectives are:

- Reduce waste generation and increase recycling
- Conserve energy and reduce carbon emissions
- Implement sustainable sourcing practices
- Conserve water resources
- Enhance environmental awareness among employees

3. Action Areas and Initiatives

3.1 Waste Management

- Reduce Single-Use Items: Phase out single-use plastics and promote the use of reusable alternatives within the office.
- Implement Recycling Programs: Set up recycling bins for paper, plastics, and electronics throughout the workplace. Partner with local recycling services to ensure proper disposal.



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3.2 Energy Conservation

- **Energy-Efficient Lighting:** Upgrade to LED lighting in all office spaces and common areas.
- **Optimize Heating and Cooling:** Install programmable thermostats and encourage energy-efficient practices for heating and cooling systems.
- **Promote Remote Work:** Encourage remote work to reduce energy consumption related to office operations.

3.3 Sustainable Sourcing

- **Eco-Friendly Products:** Source office supplies and equipment from suppliers that offer environmentally friendly and sustainably produced products.
- **Vendor Assessment:** Evaluate suppliers based on their environmental practices and sustainability certifications.

3.4 Water Conservation

- **Install Water-Efficient Fixtures:** Implement water-saving faucets, toilets, and urinals in all facilities.
- **Promote Water-Saving Practices:** Encourage employees to practice water conservation by turning off taps and reporting leaks promptly.
- **Monitor Water Usage:** Regularly review water consumption data to identify opportunities for further reduction.

3.5 Carbon Footprint Reduction

- **Support Sustainable Transportation:** Encourage the use of public transportation, carpooling, and cycling among employees. Provide incentives for using low-emission vehicles.
- **Reduce Business Travel:** Utilize virtual meetings and video conferencing to minimize the need for travel. When travel is necessary, prioritize energy-efficient modes of transportation.

4. Employee Engagement and Training

- **Training Programs:** Conduct regular training sessions to educate employees about environmental practices, waste reduction, and energy conservation.
- **Awareness Campaigns:** Launch internal campaigns to promote sustainability and recognize employees who contribute to environmental goals.





5. Monitoring and Reporting

- **Environmental Metrics:** Develop key performance indicators (KPIs) to track progress on waste reduction, energy use, water conservation, and carbon footprint.
- **Regular Reviews:** Conduct reviews of environmental performance and update the plan as needed to address emerging issues or opportunities for improvement.

6. Compliance and Legal Requirements

- **Regulatory Compliance:** Ensure all activities and practices comply with applicable environmental laws and regulations. Stay informed about changes in legislation and adjust practices accordingly.
- **Environmental Audits:** Conduct regular environmental audits to assess compliance and identify areas for improvement.

7. Continuous Improvement

- **Feedback Mechanism:** Encourage feedback from employees, customers, and stakeholders on environmental practices and suggestions for improvement.
- **Plan Review:** Review and update the Environmental Plan annually to incorporate new technologies, practices, and regulatory requirements.

8. Contact Information

For questions, feedback, or additional information regarding our Environmental Plan, please contact us at:

Jeenie Solutions - Info@jeenie.uk

9. Policy Review

This Environmental Plan will be reviewed and updated annually to ensure its effectiveness and relevance. Any updates will be communicated through appropriate channels.



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